Vacation Planning Toolkit

- Schedule a meeting preferably on Plan For Vacation Day, January 29, so you have the month to do some research...
  - Check how much time you have on At Your Service.
  - Examine busy work times and avoid leave during this time.
  - Check school and work calendars of vacation partners.
  - Look into specific places you want to visit and determine the best time of year to visit. Wikivoyage.org is a good start.

- Make a workplace "Dream Board."
- Have that team meeting with a big calendar and make a strategic plan together.
- Re-address as necessary at next meeting.
- Go get yourself a tiny Gunrock from the bookstore to bring along. The first Friday of each month is 25% off Aggie Pride day!